**STEWARDS OF INTANGIBLE CULTURAL HERITAGE   
AWARD 2022**

**NOMINATION FORM (GROUP)**

**General Instructions**

All fields are compulsory and should be typed rather than handwritten. Please enter “N.A.” if the field is not applicable.

For softcopy submissions, please submit a completed softcopy of this form and all supporting documents (with a maximum of up to 10 MB in total file size) to: [oursgheritage@nhb.gov.sg](mailto:oursgheritage@nhb.gov.sg).

For hardcopy submissions, please mail a completed hardcopy of this form and all supporting documents to:

Stewards of Intangible Cultural Heritage Award Secretariat

National Heritage Board

Stamford Court

61 Stamford Road #03-08

Singapore 178892

For enquiries, please email [oursgheritage@nhb.gov.sg](mailto:oursgheritage@nhb.gov.sg).

**Section 1: Nomination Method**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nomination Method  (Please tick one) |  | Self-nomination |  | Nomination of Others |

**Section 2: Nominee’s Information**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of Organisation |  | | | | |
| Unique Entity Number (UEN), if applicable |  | | | | |
| Type of Entity  (Please tick one) | Company  Registered Society | | | | |
| Registered Address |  | | | | |
| Address of Practice, if different from Registered Address |  | | | | |
| Salutation and Full Name of Organisation Leader as in NRIC  (Please underline surname) | (Please choose one)  Mr./Ms./Mrs./Dr./Prof. | | |  | |
| NRIC No. of Organisation Leader |  | | | | |
| Contact Details | Contact No. | | | Email | |
| ICH Element as listed in ICH Inventory\*  \*The full inventory of ICH elements can be found on https://www.roots.gov.sg/ich-landing. Please refer to the link to view how the ICH element is listed and what category it falls under. |  | | | | |
| Category of Intangible Cultural Heritage (“ICH”) up for nomination  (Please tick at least one) | ☐ | Performing Arts | ☐ | | Traditional Craftsmanship |
| ☐ | Oral Traditions and Expressions | ☐ | | Social Practices, Rituals and Festive Events |
| ☐ | Knowledge and Practices concerning Nature and Universe | ☐ | | Food Heritage |

**Section 3: Nominator’s Information**

Please skip this section if you ticked “self-nomination” in the above section.

|  |  |  |
| --- | --- | --- |
| Salutation and Full Name of Nominator as in NRIC  (Please underline surname) | (Please choose one)  Mr./Ms./Mrs./Dr./Prof. |  |
| NRIC No. |  | |
| Contact Details | Contact No. | Email |
| Relationship to Nominee |  | |

**Section 4: Details of the Nomination**

*Where relevant, further evidence (e.g. newspaper articles, photographs with accompanying captions, testimonials, reviews) can be submitted as an annex together with this form or as a separate attachment to it.*

1. **Dedication to the Practice & Mastery of Skills and Knowledge**
   1. **Evidence of long-term practice of and commitment to the practice**

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| *Please provide a write-up (max 300 words) describing the nominee’s practice of the ICH element, including evidence that the nominee has been practicing for a minimum of 10 years.* |
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* 1. **Evidence of excellence in application of knowledge and skills**

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| *Please provide evidence of the nominee’s level of skill in and knowledge of the ICH element. Such evidence can take the form of, for example: awards and accolades received; participation in professional platforms; features in newspaper articles or photographs.*  *Nominees/nominators are also encouraged to submit evidence that demonstrates community recognition of the nominee’s level of skill and knowledge. Examples of such evidence may include testimonials or reviews.* |
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1. **Transmission of Skills and Knowledge**
   1. **Evidence of outstanding efforts to transmit skills and knowledge**

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| *Please provide a write-up on the nominee’s transmission efforts within the community and to the next generation. Examples may include the training of apprentices, mentoring of students, or undertaking research and documentation efforts.*  *The write-up should outline in detail the nominee’s transmission efforts, including any opportunities and challenges faced in transmission, within at least the past 5 years. Nominees/nominators are also encouraged to submit evidence, such as testimonials, that demonstrates the impact of the nominee’s transmission efforts.* |
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* 1. **Evidence of regular efforts to promote awareness**

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| *Please provide evidence of the nominee’s regular efforts to raise awareness of the practice, such as through public performances/demonstrations/workshops, or profiling the practice in other ways at a local/regional/international level.* |
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* 1. **Information on further plans for transmission**

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| *Successful nominees which are awarded will have the opportunity to tap onto $20,000 in grant funding, to support projects related to the transmission of ICH skills and knowledge.*  *Beyond the nominee’s past and existing efforts, please provide a write-up on how the nominee intends to continue with their transmission efforts in the future, and how the nominee intends to utilise the grant funding (if awarded) to implement further transmission initiatives.* |
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1. **Positive Impact and Influence**

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| *Please provide evidence of positive contributions to the community through the practice. Examples include efforts to encourage cross-cultural exchange, or to engage with and include various segments of society, such as underserved communities, in their practice.* |
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NHB reserves the right to request for further information and/or certified true copies of supporting documents submitted.

For softcopy submissions, where applicable, please attach scanned copiesof relevant supporting documents (letters of support, news articles, testimonials, videos and photographs, etc.) either as an annex to this form, or as separate email attachments.

For hardcopy submissions, where applicable, please attach photocopies of supporting documents only. Please do not submit original copies.

**Declarations**

If this is a **self-nomination**, please have the Organisation Leader acknowledge the following:

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| I understand that NHB has the right to contact me to confirm the veracity of the information submitted, and ask for clarification if necessary. I agree that NHB may collect, use and disclose any personal data provided by me in this application form, for the purposes of processing, evaluating, and responding to me in relation to this nomination. |
| I confirm that the organisation has been practicing the ICH element(s) named in this application form for at least 10 years as of the date of submission. |
| I declare that all information provided in this nomination form is true and correct. |

Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:

Designation:

For and on behalf of

Organisation Name:

If this is a nomination **on behalf of** **someone else**, please acknowledge the following:

|  |
| --- |
| I declare that I have obtained the informed consent of the organisation I am nominating, as indicated in the “For Acknowledgement by Nominee” section below. |
| I understand that NHB has the right to contact me to confirm the veracity of the information submitted, and ask for clarification if necessary. I agree that NHB may collect, use and disclose any personal data provided by me in this application form, for the purposes of processing, evaluating, and responding to me in relation to this nomination. |
| I declare that all information provided in this nomination form is true and correct. |

Name and Signature of Nominator Date

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**For Acknowledgement by Nominee in the case of being nominated by someone else**

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| As the Organisation Leader, I agree to the above nomination of my organisation. |
| I confirm that my organisation has been practicing the ICH element named in this nomination form for at least 10 years as of the date of submission. |
| I understand that NHB has the right to contact me to confirm the veracity of the information submitted, and ask for clarification if necessary. I agree that NHB may collect, use and disclose any personal data provided in this application form, for the purposes of processing, evaluating, and contacting me in relation to this nomination. |

Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:

Designation:

For and on behalf of

Organisation Name:

**Application Checklist**

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| **Before submitting, have I ensured that:** | **Indicate with a tick below if completed** |
| All details, such as e.g. Nominees’ Information, Nominator’s Information (where applicable) and Declarations etc. are filled up correctly? |  |
| Write-ups under Details of Nomination have been completed, are within the word limit and are substantiated by relevant pieces of evidence. |  |
| All scanned copies or photocopies of supporting documents are included, either as an annex to this form or as separate email attachments. |  |
| One (1) softcopy of application form and supporting documents will be submitted to NHB via email; OR  One (1) hardcopy of application form and supporting documents will be submitted to NHB via mail. |  |