



Guide to Updating PayNow Details in OurSG Grants (OSG) Portal

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NHB Heritage Grants Scheme.

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Please note the following before you begin:

- Grants disbursements are done by OSG portal via [PayNow](#) by default.
- Your [NRIC](#) must be registered to a PayNow account to receive the disbursements.
- Please refer to your bank for instructions on how to register/set up a PayNow account with your NRIC. We have provided some links on this (for commonly used local banks) below:
 - [DBS](#)
 - [OCBC](#)
 - [UOB](#)

Updating PayNow Details in OSG Portal

Step 1: Log in to OSG portal (<https://oursggrants.gov.sg/>) with your SingPass or CorpPass.

Step 2: Click on the 'Grants' tab and search for your Project Reference ID.

Step 3: Click on the Project Name.

The screenshot shows the OSG Grants Portal interface. The navigation bar includes 'Explore Grants', 'Dashboard', 'Drafts', 'Applications', and 'Grants' (highlighted with a red box and arrow). The user profile 'Bee See Bee' is visible in the top right. Below the navigation bar is a table titled 'GRANTS' with the following columns: Project Name, Ref ID, Grant Scheme, Agency, Start Date, End Date, Updated, and Status. The table contains four rows of grant data. The 'Ye Shanghai' project name in the first column of the last row is highlighted with a red box and a red arrow pointing to it.

Project Name	Ref ID	Grant Scheme	Agency	Start Date	End Date	Updated	Status
Mental Health Awareness	2107T5T6	Youth Expedition Project Goes Online (YEP-GO)	NYC	18 Sep 2021	16 Oct 2021	05 Jul 2021, 03:48 PM	Claim Reviewed
SCENARIO 1.2 TEST 5 JUNE 2020	2006WFCH	Heritage Grant Scheme - Minor Project Grant	NHB	01 Sep 2020	31 Aug 2022	17 Jun 2021, 03:43 PM	Claim Reviewed
Mobile App 2021	21013N4M	Heritage Grant Scheme - Minor Project Grant	NHB	19 Jan 2021	31 Oct 2021	19 Jan 2021, 02:42 PM	Claim Reviewed
Ye Shanghai	2010GSCB	Heritage Grant Scheme - Minor Project Grant	NHB	01 Jan 2021	31 Dec 2022	19 Jan 2021, 10:07 AM	Claim Reviewed

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Step 4: Look for the 'Payment Details' section

Step 5: Click on 'Pending Verification' to update your bank details.

CONFIRM PAYMENT DETAILS

You will need to confirm your payment details in order to receive disbursements.

As payment is done through PayNow, ensure you/your organisation has a registered PayNow ID with your NRIC/FIN or UEN before submitting. For more information regarding PayNow registration, contact your respective banks.

PROJECT DETAILS	
0622 Testing01 Ref ID:2206ZVQQ	
Grant Scheme	Agency
Heritage Grant Scheme - Minor Project Grant	National Heritage Board
Start & End Date	Venue
03 Jun 2022 - 06 Jun 2022	-
Project Description	
TEsting	

STATUS	
Offer Accepted, Pending Payment Details	VIEW OFFER
Last Updated 02 Jun 2022, 05:21 PM	

PAYMENT DETAILS	
Authorised PayNow ID	PENDING VERIFICATION
-	

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Step 6: Update your details as instructed.

OurSG Grants Explore Grants Dashboard Drafts Applications Grants About Us Help Contact Janice

HERITAGE GRANT SCHEME - MINOR PROJECT GRANT

VERIFY PAYMENT DETAILS

PROVIDE PAYMENT DETAILS

i Please complete and submit this form.

PROJECT DETAILS

Project Name/Title	0622 Testing01
Ref ID	2206ZVQQ

AUTHORIZED PAYNOW ID



National
Heritage
Board

Thank you!

Please reach out to your Grant Officer if you need any further assistance.