

## COVID-19 GUIDELINES FOR SCHOOL VISITS AT THE NATIONAL MUSEUM OF SINGAPORE (JAN 2021)

### Booking of Visits

1. Schools can only book slots to visit the museum from 9am – 11am, 12pm – 2pm or 3pm – 5pm (up to 2 hours per slot) on weekdays. Pre-booking is required to visit the museum.
2. Schools will have exclusive access to the museum's galleries from 9am – 10am, and measures will be taken to minimise contact when the museum opens to the public from 10am – 11am. Members of the public will also be present during the afternoon time slots.
3. Only the following types of visits can be booked, subject to individual guidelines:
  - [Self-guided visits](#)
  - [Docent-guided tour of the Singapore History Gallery](#) (1 hour)
  - [Museum-Based Learning: Artefactually Speaking programme \(MBL\)](#)

### Capacity

4. Each 2-hour slot will be reserved exclusively for use by one school and for one type of visit.
5. Schools can bring two classes of up to 100 people (inclusive of students and adults supporting them in their learning) per 2-hour slot. Please check back with the museum again for updates on the maximum capacity per visit.

### Pre-visit

6. Students are strongly encouraged to bring only a small lightweight bag to contain essentials like their stationery, water bottle, and snacks.
7. Students and teachers must take their temperatures prior to the visit. Those who are unwell (i.e. temperature higher than 37.5 °C) should not visit the museum, and are encouraged to seek immediate medical attention.
8. Teachers must conduct necessary briefings on museum etiquette, mask-wearing and hygiene practices and split students into smaller groups (details below) prior to the visit to the museum.
9. Teachers should prepare a copy of the attendance list as a supporting document to be submitted to the museum.
10. Students should bring their student pass or TraceTogether token for SafeEntry scanning at the museum.
11. Students are encouraged to go for a toilet break in school before travelling to the museum.

### At the Museum

12. Upon reaching the museum, students will go through SafeEntry by scanning their student passes or TraceTogether token. All teachers and accompanying adults must also check-in via SafeEntry.
13. Teachers must submit a copy of the attendance list to the museum officer as a supporting document.
14. Students and teachers will be required to have their temperature taken when they reach the museum. Those who are unwell with flu-like symptoms during or before the visit will

be brought to a designated area by museum staff, and the teacher in-charge will be asked to inform the school and proceed according to school SOPs immediately.

15. Students must move around the museum in their pre-assigned groups of up to 8 pax. They should remain in their groups and follow designated routes (for tours and programmes) to minimise contact with other visitors.
16. Teachers are required to make sure that students stay within their groups and maintain a 1-metre distance between groups while at the museum. To ensure safe distancing, teachers are advised to supervise their students' movement.
17. Students are highly encouraged to use the toilet on level 3 of the museum, which has been reserved for exclusive use of school groups.
18. Please note that the water coolers at the museum will not be available for use and students are discouraged from gathering at the vending machine on level 2. Students are allowed to bring and consume their own food outside the galleries before the start of or at the end of the programme.

#### For Self-guided Visits

19. Classes should not inter-mix as far as possible. Only one class of students are allowed on each level of the museum (Level 1, Level 2 and Basement Level) at any one time.
20. Museum officers will advise on suggested itineraries and routes for each school based on the number of students and the objectives of the visit.

#### For Docent-guided Tours

21. Docent-guided tours are only available for students in Primary 5 and above.
22. Each docent may only guide a group of not more than 8 pax (including accompanying adults).
23. The docent will maintain a 1-metre spacing from participants during the tour.
24. Docent-guided tours are subject to availability of our volunteer guides, and may not be possible for larger groups.

#### For MBL Programme

25. The MBL programme is only available for Secondary 2 students.
26. The range of artefacts available for students to explore will be pre-determined by the museum.
27. All pre- and post-visit briefings must be conducted by teachers in school.
28. Museum officers will advise on the details of how the programme will be conducted for your school.

#### Safe Management Measures Undertaken by the Museum

29. The museum will increase the frequency of cleaning and disinfection of our premises, especially high touch surfaces and items.
30. Hand sanitisers are available in accessible locations throughout the museum.
31. Visitor Services Officers and Security Officers at the museum will assist to remind visitors to maintain a safe distance of 1 metre between groups.